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*Task 1 (max – 8)*

1.	2.	3.	4.	5.	6.	7.	8.

*Task 2 (max – 5)*

9.	10.	11.	12.	13.

*Task 3 (max – 6)*

14.	15.	16.	17.	18.	19.

*Task 4 (max – 16)*

00.	The benefits of having a mentor	V
0.	A mentor is <u>the</u> experienced person who can help you	an
20.	with your job when you don't have much experience.	
21.	A good mentor is someone from who you can learn a	
22.	great deal. The office in that I worked was a busy place	
23.	and nobody had time to teach me so I found a mentor in	
24.	another company. If I hadn't had my mentor, I didn't	
25.	learn	
25.	so much in the first year of my job.	
26.	Good mentors had already learnt to cope with the	
27.	difficult	
27.	aspects of the job and can demonstrate a behaviour you	
28.	need to succeed. They will encourage you do your best	
29.	and help you to succeed, too. They will act as a positive	
30.	role model and show you what is require in your job.	
31.	This time next month my boss will be promote one	
32.	person	
32.	in the department and I think I have a good chance of	
33.	getting the promotion – thanks to my mentor. I hope that	
34.	in ten years' time I'll have got enough experience to help	
35.	others, which point at I will become a mentor.	

*Task 5. (max – 6)*

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41.	



